

# MINUTES

## St. Theresa Parish Pastoral Council

Date | time 9/20/2018 6:36 PM | Meeting called to order by Chantal

Opening Prayer: Chantal

1. **Opening Prayer: Chantal Duarte / Sign-in (attendance):** Father Boyet, Tessie Antonio, Beverly Johnston, Sandra Cabral, Chantal Duarte & Edita Dullaga (other committee members not in attendance: Dan Abadilla-excused, Henry Acosta, Martina Hilldorfer, & Dorothy Keale)
2. **Routine Matters:**
  - a. Minutes of 7/10/18 approved
  - b. Agenda – approved
3. **Old Business – (reminders & follow-up)**
  - a. Goal 1, Objective 1.1, Action Plan 2 – **Ongoing ministry recruitment** / Ministry Fair rescheduled from Sunday, Aug. 26 (Lane) to Sunday, Sept. 30
  - b. Status of **Help Wanted** – these will be included with our Ministry Fair on Sunday, Sept. 30
    - 1) Goal 1, Objective 1.1, Action Plan 3/**Rosary-Devotional group** – Done
    - 2) Goal 1, Objective 1.3/**Travel Coordinator** – deferred to Stewardship Renewal \*
    - 3) Goal 1, Objective 1.4/**Hospitality Committee** – deferred \*
  - c. Goal 2, Objective 2.2/**Documentation Committee** – deferred \*
  - d. Goal 2, Objective 2.3/**Parish Council-community involvement** – Kekaha 4<sup>th</sup> of July celebration – ongoing (tied in with item ‘g’)
  - e. No discussion - Goal 4, Objective 4.2, Action Plan 2/**Review of Annual picnic** (St. Beverly, Sandra, Lisa J., Edita, Lola & Chantal) – Sunday, August 5 STS grounds / wrap-up mtg. on Monday, Aug. 20
  - f. **Status of appointing new PPC officers:** Current officers/committee members have been in place since 2013 with term expired in 2015; Recommendations for Fr. Boyet to approach: Joveen Acoba, JJ Bostick, Stephanie Bostick, Helen Brun, Susan Chandler, Paul Hung, Richard Jarke, Lisa Johnston, Brenda Jose, Mary Manuel, Kathleen Miguel, Ursuline Munar, Chermain Rapozo, Cheryl Salazar, Merna Tango, Owen Tango, Evelyn Tran, Tam Tran. Officers needed: Chairperson, Facilitator, Secretary; Chantal also recommends a ‘Co-Chairperson’ in case the Chairperson is unable to attend. Also, we should have others representing the parish on the committee.
  - g. **Update** – St. Theresa Parish Disaster Response Team’s ‘Find a Purpose.’ Dan Abadilla (deferred from last meeting) – deferred until Dan is able to attend
  - h. **Beverly Johnston’s Faith Formation class:** Beverly reported that there was a good turnout on Monday and that people do not have to attend every session...they can come when they can. Lisa is the Dynamic Catholic parish rep. and is very motivated sharing that enthusiasm with those in attendance. Tessie, Edita & Chantal attended last Monday’s session and really enjoyed the class given by Beverly, Lisa and Sandra. We’ll all encourage more people to attend; Chantal added that this class ties into Stewardship in helping people grow spiritually closer to God.
  - i. **Hospitality Sunday:** Last Sunday of each month; Fr. Boyet assisting Finance Committee in getting groups/families to take care of setting up/cleaning up with monies provided by the Finance Committee to purchase donuts, coffee, etc. St. Theresa School is scheduled for Sept. 30 and the Johnston Ohana for Sunday, Nov. 26.

#### **4. New Business**

- a. Just an 'FYI' as a result of Tuesday night's Stewardship meeting, the word 'cycle' will be changed to 'renewal' implying something that is 'on-going' vs. having a beginning and an end.
- b. Chantal reported that our 'Parish Prayer Ministry' is up and running as a result of last year's 1<sup>st</sup> Stewardship cycle (first one, so it wasn't a 'renewal'); Emmaline Ihu is the coordinator for this and a blurb was included in the bulletin with her cell phone # and E-mail for people to contact her with prayer requests for which she will contact our 'prayer warriors' to start praying for that particular request. Fr. Boyet added that this is called a 'Prayer Brigade' in the Philippines.
- c. Cleaning of the parish rectory: Our parish FCC has been the unofficial rectory cleaners for many, many years; Edita reported that sometimes members are not able to help, so it ends up just being a few people; cleaning is done every 4-6 weeks with someone taking care of vacuuming, others the windows, dusting, kitchen, bathrooms. Chantal will pull the list of names from last year's Stewardship commitment and will give these to Edita...together they'll work on creating an annual rectory cleaning schedule, as Father would prefer parishioners vs. outside people that we don't know.
- d. LA Congress: Lisa Johnston is our trip facilitator for the 2019 LA Congress and is presently working on a trip package that she hopes to have ready by mid-October for those interested in attending. Beverly reported that Religious Ed Coordinator Mary Ann McMillen is working with the catechists on this and that Blu & Rena Ulanday will be coordinating separately for the parish youth.
- e. Added to this agenda – Kauai Faith Formation Conference: Fr. Boyet presented info on the upcoming conference scheduled for Sat./Sun., Oct. 19 & 20 at Immaculate Conception School in Lihue. Chantal will post flyers and will also include information on our parish website at [www.kekahacatholic.com](http://www.kekahacatholic.com); Chantal will also ask Dee to print up more forms for those that prefer mailing in their registration; however, online registration is the fastest and easiest. Deadline to register is Wed., Oct. 10.

#### **5. Future Business**

- a. Next meeting: Thursday, November 15 at 6:30 p.m. in the old parish office (3<sup>rd</sup> Thursday, every other month)
- b. Next meeting agenda: LA Congress update (Lisa J. to be invited to this meeting); parish Christmas Party (Sunday, Sept. 23), and update on prospective PPP officers/members (Jan. 2019)

**Closing Prayer:** Sandra Cabral

**Meeting adjourned at 7:44 p.m.**

Minutes: Chantal A. Duarte; copies submitted to committee members in attendance and others (via E-mail and hardcopy); copy to parish secretary Dee Young on September 22, 2018.